



Direct Debit collection services, provided by



Powered by



For further information please contact  
Bottomline Payment Services on  
0344 8266700

Take control of your finances  
with



# Take control of your finances



With more and more people paying for services and products by small monthly payments, it's never been more important that you can offer a simple yet secure way for your patients to take advantage of this payment method

Optical Payment Services (OPS), powered by Bottomline Payment Services, offers you a powerful tool to not only collect payments using direct debit, but manage all payments and reports effortlessly through a single web portal.

- ✓ Increase patient spend
- ✓ Control your cash flow
- ✓ Reduce administration
- ✓ Increase patient loyalty
- ✓ Add value to your business

Although many companies collect payments via Standing Orders, this can prove unreliable and inflexible, it can be very time consuming to reconcile and can lead to goods or services being given without payments being confirmed, which can be costly to your business.

Being web based, OPS offers an entirely paperless service, so no more sending forms to banks and printing off statements to check payments. With the OPS service bank details are validated in real time, patients are sent Direct Debit (DD) instruction confirmations, you receive cancelled DD reports and up to the minute, detailed reconciliation reports, keeping you in control of payments at all times.

## FCC Client Administration Portal

- Flexible wide range of payment / payer history reports easily accessible & downloadable as CSV or PDF.
- You can also create your own bespoke reports, by selecting different fields of information.

Name	Address	Contact Information
Mr J Smith	123 Main St, London	020 1234 5678
Ms A Jones	456 High St, London	020 9876 5432
Mr B Brown	789 Park St, London	020 2345 6789
Ms C Green	101 Queen St, London	020 3456 7890
Mr D Black	202 King St, London	020 4567 8901
Ms E White	303 Queen St, London	020 5678 9012
Mr F Grey	404 King St, London	020 6789 0123
Ms G Gold	505 Queen St, London	020 7890 1234
Mr H Silver	606 King St, London	020 8901 2345
Ms I Bronze	707 Queen St, London	020 9012 3456

There are many advantages with OPS compared with pay as you go and standing order payments. By passing the control of the payment collection to you, you'll never have to worry if a payment has been made or not.



## Benefits of the OPS Direct Debit services

- ✓ Bank account validation
- ✓ Advanced notification sent to payee
- ✓ Can be fully paperless or paper mandates
- ✓ View & amend payer records including payment history
- ✓ Full reporting of cancelled D/D on day of cancellation
- ✓ Fully detailed reconciliation reports on day of clearing
- ✓ Fully integrated with Optinet FLEX Practice Management Software

## Optical Payment Services

Set up fee - £99 +VAT

Monthly fee of just £50 +VAT which includes your first 170 collections, thereafter just 30p +VAT a collection

Adding new payers – 50p +VAT one off fee

No fee for amending D/D or Cancelled D/D

Full Bacs reporting including real time email notifications of cancelled D/D

Bacs payment of collected funds into your bank



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